ESCATEC YOUR INTEGRATED MANUFACTURING PARTNER	**JOB DESCRIPTION**
ESCATEC ELECTRONICS SDN BHD	

Job Title	NPI Project Manager	**Dept**	Sales
Report to	NPI section Manager	**Date**	4 February 2026
Subordinates	Nil	**Prepared By**	NPI Section Manager

JOB OUTLINES

Job Description :

- Manage NPI (New Product Introduction) projects through respective NPI gates
- Lead the team to manage the day to day issues and progress in NPI activities
- Customer interface for respective NPI projects
- Manage the project schedules to meet deadlines
- Manage NPI documentation accordingly
- Plan projects around validation & approval gates

Job Requirement :

- Degree in Electrical, Electronic, or Mechatronic Engineering
- Minimum 3 years experience in New Product Introduction
- Must have both project management & engineering or SMT/electronics manufacturing experience
- Data driven decision making and problem-solving skills
- Ability to work under pressure and within tight schedule
- Good communication, interpersonal & leadership skills are essential
- Excellent spoken and written English skills
- Support post project reviews, lesson learned and continuous improvement initiatives
- Must be highly motivated and able to work independently
- Must be willing to travel internationally on occasion
- Knowledge for MS Project, MS Excel, AutoCad
- Knowledge in PCBA and Box builds manufacturing processes with identified CTQs
- Knowledge of industry references (IPC 610&600, IPC J-Std, ISO13485, IATF16949)
- Knowledge in Cleanroom and ESD control environment
- Knowledge of SPC (Statistical Process Control)

Key Result Area (KRA) :

- On Time delivery during project stage for plant level
- NRE Spending
- Milestone achievement
- Quality achievement

Authorities/Decisions :

- Project Planning

Approved by:	**Acknowledged by:**
Name: Position : Signature:	Name: Position : Signature:

Originally signed document to be filed in the personnel file.